

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
May 12, 2020

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on May 12, 2020 remotely via Zoom. Two members attended in person in the Local History Room. Jeanette Hillyer called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Jeanette Hillyer (in person), Tom Horstmann (Zoom), Anne Lockhart (Zoom), Margy Simmons (in person), Lisa Reinholtz (Zoom), Becci Bush (Zoom) and Jennifer Dunaway (Zoom).
Also present: Shawn Edwards, Director (in person)

MINUTES: The minutes of the regular meeting of April 2020 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Anne Lockhart that the bills be approved and paid. **ROLL CALL VOTE:** Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

APRIL TREASURER'S REPORT
May 12, 2020

HEIGHTS BANK CHECKING

BEGINNING BALANCE March 31, 2020	\$251,972.35
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INCOME

Fines, rent, etc.	\$0.00
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TOTAL INCOME	\$0.00
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DISBURSEMENTS

April Salaries and Bills	\$38,053.62
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TOTAL DISBURSEMENTS	\$38,053.62
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ENDING BALANCE April 30, 2020	\$213,918.73
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ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE March 31, 2020	\$243,699.27
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INCOME

Interest	\$201.11
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TOTAL INCOME	\$201.11
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DISBURSEMENTS

.....	\$0.00	
TOTAL DISBURSEMENTS	\$0.00	\$0.00
Ending Balance April 30, 2020		\$243,699.27

E-PAY INVESTMENT

BEGINNING BALANCE March 31, 2020		\$3,546.65
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INCOME

Interest	\$2.90	
Deposit	\$0.00	
Total Income	\$2.90	\$2.90
Ending Balance April 30, 2020		\$3,549.55

E-PAY SETTLEMENT

BEGINNING BALANCE March 31, 2020		\$1,000.00
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INCOME

Deposit	\$1.99	
TOTAL INCOME	\$1.99	\$1.99

DISBURSEMENTS

Illinois Funds	\$10.97	
Service Charge	\$0.00	
TOTAL DISBURSEMENTS	\$10.97	\$10.97

ENDING BALANCE April 30, 2020		\$991.02
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TREASURER'S REPORT: The April Treasurer's Report was submitted and discussed. Jennifer Dunaway moved, seconded by Tom Horstmann that the Treasurer's Report be approved. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

DIRECTOR'S REPORT

Director Edwards gave the following reports:

Tazewell County Asphalt completed resurfacing and striping the parking lot between May 7 and 11. Portions of the lot were in better shape than expected, so less work was needed than originally estimated. This should save several thousand dollars off of the bid amount.

The library will only be applying for E-rate funds in FY2020/2021 for the AT&T portion of the internet bill. This covers the “last mile” connection between the library and our internet provider, ICN. ICN, a state agency, is now negotiating E-rate funds directly for the schools and libraries they represent. The library will continue paying an E-rate reduced rate to ICN on a monthly basis, but we will no longer file E-rate applications for ICN bills.

Recovering from COVID-19 shutdowns, local libraries are beginning to roll out curbside services during May and June. RAILS is not providing interlibrary transits currently, so libraries are limited to loaning materials from their own collections. Director Edwards is looking at early June to begin curbside at Peoria Heights. Local directors are meeting this Friday via Zoom to discuss reopening plans and to hear from the directors of Peoria Public and Pekin Public about their experiences with curbside. Director Edwards will provide an update on the meeting to trustees.

Krissy Short and Lee Trifone put together a virtual Summer Reading Challenge to replace the normal June SRC. In addition to prizes for reading, the program will feature Zoom book clubs, Netflix viewing parties and curbside pickup of Design Lab kits.

New digital databases/resources for PHPL cardholders went live in late April. Statistics will be collected on a monthly basis to gauge usage.

PRESIDENT’S REPORT

There was none.

NEW BUSINESS

The next meeting will be held Tuesday, June 9, 2020 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Jeanette Hillyer adjourned the meeting at 5:15 p.m.