

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
January 12, 2021

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on January 12, 2021 in the large meeting room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown.
Also present: Shawn Edwards, Director
Absent: Jeanette Hillyer

MINUTES: The minutes of the regular meeting of December 2020 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Anne Lockhart that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown. No Nays, motion carried.

DECEMBER TREASURER'S REPORT
January 12, 2021

HEIGHTS BANK CHECKING

BEGINNING BALANCE November 30, 2020	\$407,248.08
INCOME	
Richwoods Real Estate	\$27,743.12
TOTAL INCOME	\$27,743.12
DISBURSEMENTS	
Dec. Salaries and Bills	\$39,418.48
TOTAL DISBURSEMENTS	\$39,418.48
ENDING BALANCE December 31, 2020	\$395,572.72

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE November 30, 2020	\$244,292.40
INCOME	
Interest	\$19.40
TOTAL INCOME	\$19.40

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance December 31, 2020 **\$244,311.80**

E-PAY INVESTMENT

BEGINNING BALANCE November 30, 2020 **\$3,685.74**

INCOME

Interest \$0.31

Deposit \$15.96

Total Income \$16.27 **\$16.27**

Ending Balance December 31, 2020 **\$3,702.01**

E-PAY SETTLEMENT

BEGINNING BALANCE November 30, 2020 **\$1,000.00**

INCOME

Deposit \$26.74

TOTAL INCOME \$26.74 **\$26.74**

DISBURSEMENTS

Illinois Funds \$15.96

Service Charge \$10.78

TOTAL DISBURSEMENTS \$26.74 **\$26.74**

ENDING BALANCE December 31, 2020 **\$1,000.00**

TREASURER’S REPORT: The December Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Becci Bush that the Treasurer’s Report be approved.
ROLL CALL VOTE: Ayes: Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Discussion of the FY2020-2021 Budget will begin at the February meeting. With economic effects of the pandemic still in progress, the budget will need to address sufficient funding of the library and careful monitoring of expenditures.

The Consolidated General Election is scheduled for April 6, 2021. Director Edwards received candidate filing papers from current and prospective board members for each of the three trustee positions on the April ballot.

Trustees reviewed the first three chapters of Serving Our Public 4.0. Items for review and revision include the library's mission statement and long-range strategic plan in the Core Standards. In chapter 2, materials selection and use policies need review. Director Edwards also suggested additional legislative and educational opportunities for trustees to explore, and the need for a succession plan. Trustees will review the current bylaws document at an upcoming meeting.

Lee has prepped the Haba board games collection for circulation. Jennifer is awaiting guidance from RSA about cataloging the games, but they should be available for checkout later this winter.

Several events are coming up for the Winter Reading Challenge. Web-based recordings of Super Stolie and Traveling Lantern presentations will be available to program participants for limited times during January and February.

The anime/manga club will resume online between January and March from 3 to 4 p.m.

The gingerbread house events concluded in the second week of January with three "stomp" events. Winners of the gingerbread decorating contest were invited to dress up in a favorite character costume and stomp their way through an entire gingerbread village.

PRESIDENT'S REPORT

There was no president's report for January.

NEW BUSINESS

Director Edwards presented a letter from ILA Executive Director, Diane Foote, to Dr. Ezike of the Illinois Department of Public Health, requesting that library staff be eligible for Covid-19 vaccination during the first phases of statewide distribution.

The next meeting will be held Tuesday, February 9, 2021 in the large meeting room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:32 p.m.