

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
September 8, 2020

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on September 8, 2020 in the large meeting room. Jeanette Hillyer called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Becci Bush and Jennifer Dunaway.
Also present: Shawn Edwards, Director

MINUTES: The minutes of the regular meeting of August 2020 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

AUGUST TREASURER'S REPORT
September 8, 2020

HEIGHTS BANK CHECKING

BEGINNING BALANCE July 31, 2020.....	\$279,598.71
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INCOME

Fines, rent, etc.	\$693.00
Richwoods Real Estate tax	\$44,240.42

TOTAL INCOME	\$44,933.42
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DISBURSEMENTS

August Salaries and Bills	\$37,051.78
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TOTAL DISBURSEMENTS	\$37,051.78
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ENDING BALANCE August 31, 2020	\$287,480.35
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ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE July 31, 2020	\$244,194.52
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INCOME

Interest	\$33.09
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TOTAL INCOME	\$33.09
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DISBURSEMENTS

.....	\$0.00
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TOTAL DISBURSEMENTS	\$0.00	\$0.00
Ending Balance August 31, 2020		\$244,227.61

E-PAY INVESTMENT

BEGINNING BALANCE July 31, 2020		\$3,553.83
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INCOME

Interest	\$0.51	
Deposit	\$19.96	

Total Income	\$20.47	\$20.47
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Ending Balance August 31, 2020		\$3,574.30
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E-PAY SETTLEMENT

BEGINNING BALANCE July 31, 2020		\$995.35
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INCOME

Deposit	\$0.00	
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TOTAL INCOME	\$0.00	\$0.00
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DISBURSEMENTS

Illinois Funds	\$0.00	
Service Charge	\$0.00	

TOTAL DISBURSEMENTS	\$0.00	\$0.00
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ENDING BALANCE August 31, 2020		\$995.35
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TREASURER’S REPORT: The August Treasurer’s Report was submitted and discussed. Tom Horstmann moved, seconded by Anne Lockhart that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

Saturday hours will resume this week with the library open 10 a.m. to 2 p.m. Plexiglas shields were installed at the notary desk. Shields should be installed at the public computers when materials become available.

Krumholz Brothers graded portions of the property to improve drainage. The work appears successful; water from recent heavy rains is moving away from the parking lot.

Director Edwards presented the calculation of \$186.14 for the 2020 non-resident fee. Margy moved, seconded by Tom Horstmann that the fee be approved. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Becci Bush, Jennifer Dunaway. No Nays, motion carried.

The Consolidated General Election for trustees will be held on April 6, 2021. Petitions may be circulated starting on September 22, and must be turned in to Director Edwards the week of December 14-21.

The library will process employee payroll normally and ignore the federal payroll tax deferral. If not forgiven, employees would likely be required to pay back the deferred amount next year.

The group subscription for BookPage will be managed by Peoria Heights Library starting with the November 2020 issue. Washington District Library is currently managing the subscription, but they are leaving the group of libraries participating in the group.

The basket raffle resumes in October and run most of the month. Instead of a physical basket display, pictures of the baskets with detailed content lists will be posted in the library and online.

Several game-related activities and giveaways are occurring over the next two months. An icon game is up in the Juvenile area. Patrons get clues for book titles from our Facebook page and in the library. Winning patrons earn prize certificates. Patrons who wear costumes to the library during October will be entered into a drawing for a Harry Potter board game. The Youth Services Clerk is hosting an Animal Crossing swap meet on October 10. Additionally, the library hopes to purchase several board games from HABA for the circulating collection.

Free outdoor yoga classes are scheduled for September and October. Instructors from Soulside Healing Arts are presenting the sessions on 9/9, 9/23, 10/7 and 10/21 at 6:00 p.m.

PRESIDENT'S REPORT

There was none.

NEW BUSINESS

The next meeting will be held Tuesday, October 13, 2020 in the Local History Room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Jeanette Hillyer adjourned the meeting at 5:14 p.m.