

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
February 9, 2021

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on February 9, 2021 in the large meeting room. Jeanette Hillyer called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown.
Also present: Shawn Edwards, Director; Amy Peck, Guest.

MINUTES: The minutes of the regular meeting of January 2021 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Margy Simmons moved, seconded by Becci Bush that the bills be approved and paid. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown. No Nays, motion carried.

DECEMBER TREASURER'S REPORT (corrected)
February 9, 2021

HEIGHTS BANK CHECKING

BEGINNING BALANCE November 30, 2020	\$407,248.08
INCOME	
Richwoods Real Estate	\$27,743.12
TOTAL INCOME	\$27,743.12
DISBURSEMENTS	
Dec. Salaries and Bills	\$39,469.44
TOTAL DISBURSEMENTS	\$39,469.44
ENDING BALANCE December 31, 2020	\$395,521.76

TREASURER'S REPORT: The December Treasurer's Report correction was submitted and discussed. Lisa Reinholtz moved, seconded by Anne Lockhart that the corrected Treasurer's Report be approved. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown. No Nays, motion carried.

JANUARY TREASURER'S REPORT
February 9, 2021

HEIGHTS BANK CHECKING

BEGINNING BALANCE DECEMBER 31, 2020	\$395,521.76
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INCOME

Fees \$80.81
Replacement Tax \$1,688.57

TOTAL INCOME \$1,769.38 **\$1,769.38**

DISBURSEMENTS

Jan. Salaries and Bills \$43,476.10

TOTAL DISBURSEMENTS \$43,476.10 **\$43,476.10**

ENDING BALANCE January 31, 2021 **\$353,815.04**

ILLINOIS FUNDS MONEY MARKET

BEGINNING BALANCE December 31, 2020 **\$244,311.80**

INCOME

Interest \$17.72

TOTAL INCOME \$17.72 **\$17.72**

DISBURSEMENTS

..... \$0.00

TOTAL DISBURSEMENTS \$0.00 **\$0.00**

Ending Balance January 31, 2021 **\$244,329.52**

E-PAY INVESTMENT

BEGINNING BALANCE December 31, 2020 **\$3,702.01**

INCOME

Interest \$.29
Deposit \$118.51

Total Income \$118.80 **\$118.80**

Ending Balance January 31, 2021 **\$3,820.81**

E-PAY SETTLEMENT

BEGINNING BALANCE December 31, 2020 **\$1,000.00**

INCOME

Deposit \$128.98

TOTAL INCOME	\$128.98	\$128.98
DISBURSEMENTS		
Illinois Funds	\$118.51	
Service Charge	\$10.47	
TOTAL DISBURSEMENTS	\$128.98	\$128.98
ENDING BALANCE January 31, 2021		\$1,000.00

TREASURER’S REPORT: The January Treasurer’s Report was submitted and discussed. Lisa Reinholtz moved, seconded by Anne Lockhart that the Treasurer’s Report be approved. ROLL CALL VOTE: Ayes: Jeanette Hillyer, Tom Horstmann, Anne Lockhart, Margy Simmons, Lisa Reinholtz, Becci Bush and Lisa Brown. No Nays, motion carried.

DIRECTOR’S REPORT

Director Edwards gave the following reports:

New rates for the commercial property insurance and employee health insurance renewals have been received. The building policy increases by \$400 for the upcoming fiscal year. Employee health insurance increases by 5.2% this year. Even though orthodontics for children will now be included in the dental/vision policy, the policy rate will drop slightly due to our group size. Reimbursements to the library for family dental/vision coverage will increase minimally.

The Illinois Department of Innovation and Technology (DoIT) has confirmed that the library’s “last mile” internet line will be covered by the Illinois Century Network (ICN) starting July 1 of this year. The “last mile” portion, currently provided by AT&T, connects the library to ICN, our current internet bandwidth and filtering provider. Since both portions of the internet connection will be delivered through ICN soon, the library will likely no longer file for E-rate directly. E-rate, an FCC program, reimburses the library for 90% of internet connection costs. Now, DoIT will serve as the library’s E-rate agent and pass those discounts on to the library.

Director Edwards has approved Getz Fire Equipment Co. to repair deficiencies in the sprinkler system. During their last inspection they identified several rusty and corroded sprinkler heads that need replacement. Sprinkler pipes will also be checked for problems. A date for repairs has not been set.

Director Edwards discussed the FY2020-2021 budget draft with trustees. Salaries continue to rise more than normal due to the minimum wage law. Director Edwards hopes that the final budget will have little increase over the previous year as a response to the general economic situation. Approval of the budget will be made at the March board meeting.

Trustees discussed chapters 4-9 of Service Our Public 4.0. Items of interest from Chapter 4 related to the need for improved entrance signage and landscaping, improved lighting and internal signage. Chapter 6 and 7 comments related to updating the emergency plan and collection management policy.

RAILS negotiated a group license with Swank for movie exhibition. Swank is providing libraries – including Peoria Heights – with a two-year license for the cost of a single year.

Several election dates are scheduled for the library as a polling place. The Consolidated Primary is held February 23. Early voting for the Consolidated General Election is set for March 31; the Consolidated General Election is on April 6.

PRESIDENT'S REPORT

There was no president's report for February.

NEW BUSINESS

The next meeting will be held Tuesday, March 9, 2021 in the large meeting room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Jeanette Hillyer adjourned the meeting at 5:12 p.m.