

PEORIA HEIGHTS PUBLIC LIBRARY
REGULAR MEETING
November 10, 2020

The regular meeting of the Board of Trustees of the Peoria Heights Public Library was held on November 10, 2020 in the large meeting room. Tom Horstmann called the meeting to order at 4:30 p.m.

ROLL CALL: The following members answered the roll call: Tom Horstmann, Anne Lockhart, Lisa Reinholtz, Becci Bush and Jennifer Dunaway.
Also present: Shawn Edwards, Director; Amy Peck, Guest.

MINUTES: The minutes of the regular meeting of October 2020 were approved as printed.

PUBLIC COMMENTS: No one from the public was present to offer comments.

BILLS: After examining the bills, Anne Lockhart moved, seconded by Lisa Reinholtz that the bills be approved and paid. ROLL CALL VOTE: Ayes: Tom Horstmann, Anne Lockhart, Lisa Reinholtz, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

TREASURER'S REPORT: There was no Treasurer's Report for October 2020.

DIRECTOR'S REPORT

Director Edwards gave the following reports:

Blue Cross/Blue Shield applied a Covid-19 pandemic discount for many of their customers. The library received a discount of \$438 off of its October bill for health insurance.

A Certificate of Deposit at Peoria Heights Community Bank matures this week with a value of \$25,354.56. Interest rates are depressed due to the pandemic. Director Edwards recommends renewing the CD for a short term of 9 months at a rate of .30. Conditions may improve next year to allow a longer term at a better rate. After discussion, Becci Bush moved, seconded by Anne Lockhart that the Community Bank CD be renewed at a rate of .30 for a term of 9 months. ROLL CALL VOTE: Ayes: Tom Horstmann, Anne Lockhart, Lisa Reinholtz, Becci Bush and Jennifer Dunaway. No Nays, motion carried.

The Illinois State Library has announced that FY2021 Per Capita Grant applications will be due on March 15, 2021. Trustees must review "Serving Our Public 4.0" and discuss progress toward meeting the included standards. Director Edwards will present chapters for review over the next few months.

The village's Public Works Department removed grass from a small area in front of the library. Mary Anne will begin to plant bulbs in the space this fall and prepare it for finishing in the spring as the Bill Bradley Memorial Garden.

Lee, Youth Services Clerk, has purchased ten family games from HABA at a library discount of 35%. The games will be prepared for circulation and should be ready for checkout later this winter. Lee and Krissy are working out procedures for safely circulating the games during the pandemic.

Director Edwards will resume the book recycling program with Better World Books in the coming month. Pre-paid shipping boxes have been ordered from BWB. They will be packed with older withdrawn and donated books that the library has been unable to sell and sent to BWB. The library will receive a percentage of BWB's sale profits from subsequent shipments.

Patty set a retirement date of November 30. MacKenzie was hired to fill the open position. Patty will be spending much of her remaining time assisting with MacKenzie's training. Due to daycare changes, Mary Anne will temporarily reduce her morning in-office hours in order to stay home with her daughter. Mary Anne will work on web and social media updates from home for her morning hours.

The Peoria Heights Arts Collaborative has asked Director Edwards to participate in the group as a literary arts advisor.

Krissy is attempting a few in-library storytimes during the fall/winter. The first one was held this morning in the large meeting room. Attendance was limited to 10 persons, but Krissy reported that the event went well. Additional dates may be scheduled.

The basket raffle concluded with a drawing on October 30. The raffle brought in a little over \$1000. Next year's raffle may be postponed until conditions are more favorable.

PRESIDENT'S REPORT

Tom Horstmann read the resignation letter of Trustee Jennifer Dunaway. Jennifer is moving out of Peoria Heights and set her board resignation date as November 11, 2020.

NEW BUSINESS

The next meeting will be held Tuesday, December 8, 2020 in the large meeting room.

PUBLIC COMMENTS

No one from the public was present to offer comments.

ADJOURNMENT

With no further business to discuss, Tom Horstmann adjourned the meeting at 5:32 p.m.